



NEW MEXICO
State Records Center and Archives
 COMMISSION OF PUBLIC RECORDS
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Hybrid Meeting Thursday, August 22, 2024, 10:00 AM

NMHRAB members present – Nicolasa Chávez, Jonathan Pringle, Rick Hendricks, Ryan Flahive, Elizabeth Ernst

NMHRAB members present via Zoom - Rob Martínez, Lisa Johnston

I. OPENING ACTIVITIES

A. Call to Order – Dr. Hendricks called the meeting to order at 10:14am

B. Adoption of the FY25 OMA – Dr. Hendricks pointed out one change to the OMA, noting the requirements for posting changed from business days to calendar days. Ms. Johnston moved to adopt the FY25 OMA, Mr. Martínez seconded, and the motion was unanimously approved by roll-call vote.

C. Approval of Agenda – The August 22, 2024, Mr. Flahive moved to approve the meeting agenda, Ms. Johnston seconded, and the motion was unanimously approved by roll-call vote.

D. Approval of Minutes of the Dec. 14, 2023, regular meeting – Ms. Johnston moved to approve, Mr. Pringle seconded, and the motion was unanimously approved by roll-call vote.

II. ACTION ITEMS-

A. Ranking of the FY25 NMHRAB regrant applications – Ms. Chávez provided the final ranking spreadsheet and the percentage of funding for the current re-grant applicants. The final ranking was based on the compilation of all individual rankings that were turned in from the board. Total funding for the FY25 grant period is \$32,750.00, the total amount awarded is \$32,680.45, leaving \$69.55 left over to be added to the FY26 grant cycle. Mr. Flahive moved to approve the rankings; Ms. Ernst seconded. The rankings and award amounts were approved unanimously by roll-call vote. The ranking sheet is included below:

<i>NMHRAB Grant Award Distribution</i>					
<i>Thursday, August 22, 2024</i>					
Applicant	Proposal #	Ranking	Funding % 0.00	Requested	Awarded Formula
<i>UNM Health Sciences Library</i>	04	1	1.00	\$4,963.00	\$4,963.00
<i>MNMF New Mexico History Museum</i>	05	2	0.75	\$8,499.00	\$6,374.25
<i>MNMF New Mexico Museum of Art</i>	06	2	0.75	\$8,500.00	\$6,375.00

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Hon. Raúl Torrez
Attorney General

Hon. Joseph Maestas
State Auditor

Hon. Maggie Toulouse Oliver
Secretary of State

Debra Garcia y Griego
Secretary, Department of Cultural Affairs
law Library

Robert E. Doucette Jr.
Secretary, General Services Department

Stephanie Wilson
State Law Librarian, Supreme Court

<i>Silver City Museum</i>	02	3	0.65	\$8,500.00	\$5,525.00
<i>Menaul Historical Society</i>	03	4	0.60	\$7,947.00	\$4,768.20
<i>Carlsbad Public Library</i>	01	5	0.55	\$8,500.00	\$4,675.00
<i>Total Grant Funding Available</i>				\$32,750.00	
<i>Total Grant Funding Awarded</i>				\$32,680.45	
<i>Balance</i>				\$69.55	

B. Renewal of two board member terms – Ms. Chávez introduced Ms. Ernst and Mr. Pringle, providing a brief bio for each. Mr. Flahive moved to accept Ms. Ernst for a new term, Ms. Johnston seconded the motion, all voted in favor unanimously via roll call vote. Ms. Johnston moved to accept Mr. Pringle for a new term, Mr. Martinez seconded the motion, all voted in favor unanimously via roll-call vote.

III. REPORTS

- A. Grants Administrator’s Report – Deputy State Historian/Grants Administrator Chávez reported on funding and programming for current grant cycle and next year’s FY26 grant cycle. NMHRAB funds provide for one archival workshop each FY. This coming spring for FY25 SRCA will host a workshop on genealogy with specialist Marcos Flores. The grants administrator will also conduct site visits to review projects of several of the grant recipients. Ms. Chávez also reported that this spring it will be time to apply to the NHPRC State Board Programming Grants for the FY 27 & FY 28 cycle. She will begin the process once the grant application and inquiry period are open.
- B. Chair’s Report - Dr. Hendricks gave an update on the status of the proposed rule change for requirements accepting new board members to NMHRAB. He noted that after the August 27, 2024, Commission meeting he planned to ask them to approve the changing of the rules and to move the position of the NMHRAB Chair to the Chief of Archives. After these items are requested to and approved by the Commission they will have to go through a Rules Hearing. Dr. Hendricks also mentioned making a request to expand the size of the NMHRAB Board to gain wider participation. He reiterated that currently there is no date yet for the next Rule Hearing. Dr. Hendricks also stated that if someone wants to discuss a particular item, they may send their request to Ms. Chávez so that it may be put on the agenda for the next NMHRAB meeting.

IV. PUBLIC COMMENT

Time is reserved at each meeting for members of the public to address the Commission. The length of comments may be limited by the Chair if the schedule requires. Commission Members may ask clarifying questions but cannot enter substantive discussion or take formal action on comments unless noticed in a future meeting pursuant to the New Mexico Open Meetings Act.

Several of the grant recipients have requested to receive copies via e-mail of the tech reviews and ranking spreadsheets so that they can see where they need to improve their grant writing and planning for future opportunities.

V. SCHEDULING OF NEXT MEETING – The next NMHRAB meeting is scheduled for Tuesday December 10, 2024.

VI. ADJOURNMENT – Dr. Hendricks adjourned the meeting at 11:03am.