

ELIZABETH AMY EHRNST

7 TWO TRAILS ROAD • SANTA FE, NEW MEXICO 87505 • 505.204.8378 • eehrnst@gmail.com

Established information professional with two decades of experience working with traditional documentary forms, such as rare books, manuscripts, and archives, as well as cultural heritage collections, and the systems and data standards to manage and share them with the public.

WORK EXPERIENCE

HEAD OF RESEARCH COLLECTIONS AND SERVICES, 2018—PRESENT

GEORGIA O'KEEFFE MUSEUM, SANTA FE, NM

- Oversee the day-to-day activities of the Research Collections and Services department including strategic planning, budget management, financial reporting, and the creation and implementation of policies, procedures, and practices to ensure efficient operations
- Direct the development and maintenance of research collections, books, periodicals, media, manuscripts, institutional archives, and electronic database subscriptions
- Evaluate and oversee access programs and outreach services such as circulation, reference, patron services and instruction
- Provide support and direction by assisting with records, knowledge and asset management, and research projects across the institution
- Develop exhibitions and promote awareness and understanding of the research collections through public programs, publications, and digital projects
- Evaluated and migrated the integrated library system, Voyager, to a new system, Koha, making the Museum's library collections publicly accessible online for the first time
- Train and supervise library and archives staff, interns, and volunteers

DIGITAL INITIATIVES LIBRARIAN, 2017—2018

GEORGIA O'KEEFFE MUSEUM, SANTA FE, NM

- As a key position in a two-year Institute of Museum and Library Services grant, directed the first phase of the Museum's efforts to standardize existing collection data and data management workflows across the organization (art, object, archives, library, and historic properties) to support the linked open data project to develop a unified collection search and discovery tool based on the Linked Art Data Model
- Collaborated in the planning, implementation, and monitoring of digital information projects to enhance user experience and improve workflows within the Museum
- Additional digital curation tasks included digital asset and metadata management, evaluation of current digital asset management system, development of future strategies for digital asset and rights management, and staff training and supervision

ARCHIVIST AND DIGITAL COLLECTIONS LIBRARIAN, 2008—2017

GEORGIA O'KEEFFE MUSEUM, SANTA FE, NM

- Managed all processing activities of archival collections including: manuscript collections, institutional archives, photographic collections, and digital assets
- Created DACS-compliant EAD finding aids for archival collections and managed on the publicly accessible Museum online collections (CONTENTdm)
- Implemented and managed the Museum's first archives database, Archivists' Toolkit, and its successor, ArchivesSpace
- Implemented the Museum's first searchable public online collection (CONTENTdm) offering digital images of collection items from across the Museum

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- Played a leading role in the oversight of institution-wide standards, workflows and policies relating to the creation and management of digital assets in all formats and associated metadata, and facilitated the further development of the Museum's digital infrastructure
- Oversaw the development of the Museum's first records management program
- Actively participated in library and archives outreach initiatives including public presentations and workshops as well as contributed to the Museum's quarterly magazine and blog, which led to a dramatic increase in public usage of the archives
- Processed image reproduction requests and assisted with copyright inquiries
- Supported digital and research projects within and outside the Museum, assisted with archives access and reference, lead library and gallery tours
- Trained and supervised staff, volunteers, and interns
- Applied for, supported, and managed grant-funded projects, including an Institute of Museum and Library Services grant

VISUAL RESOURCES CURATOR, 2007—2008

ROGER WILLIAMS UNIVERSITY, BRISTOL, RI

- Curated and managed the School of Architecture, Art, and Historic Preservation's online digital asset databases, which included acquiring, creating, and cataloging digital assets for in-house and subscribed databases
- Collaborated on digital initiatives such as development of a new on institution-wide digital repository
- Assisted faculty with image research and management as well as technology training and support

IMAGING AND METADATA SPECIALIST, 2005—2007

FINE ARTS LIBRARY, INDIANA UNIVERSITY, BLOOMINGTON, IN

- Implemented standardized data procedures for the Department of Art History online image database
- Digitized, processed, and created standardized metadata for film collections
- Provided faculty support for image presentation applications and technology

EDUCATION

INDIANA UNIVERSITY, BLOOMINGTON, IN

Master of Library Science, Fine Arts Librarianship Specialization, 2007

NORTHERN MICHIGAN UNIVERSITY, MARQUETTE, MI

Bachelor of Fine Arts, Photography Concentration, Magna cum Laude, 2002

RICHMOND, THE AMERICAN INTERNATIONAL UNIVERSITY IN LONDON, LONDON, ENGLAND

Academic Program: European Art and Architecture, 2000

PROFESSIONAL AFFILIATIONS/SERVICES

AMERICAN LIBRARY ASSOCIATION, ASSOCIATION OF COLLEGE & RESEARCH LIBRARIES

ART LIBRARIES SOCIETY OF NORTH AMERICA

ART LIBRARIES SOCIETY OF NORTH AMERICA, MOUNTAIN WEST CHAPTER

NEW MEXICO HISTORICAL RECORDS ADVISORY BOARD

SOCIETY OF AMERICAN ARCHIVISTS

SOCIETY OF SOUTHWEST ARCHIVISTS